

APPROVED

By Šilalė District Municipal Council

2024 December 30th ruling

No. T1-309

**LIST OF FEES FOR SERVICES PROVIDED BY THE ŠILALĖ DISTRICT
MUNICIPALITY PUBLIC LIBRARY**

No.	Name of a service	Unit of measurement	Price (€)
1.	a single or a duplicate library card	1 copy	free
2.	a single or duplicate library card for children, students, seniors or disabled people	1 copy	free
3.	Copying / printing / scanning services provided by multifunctional machines		
3.1.	<i>Monochrome copies:</i>		
3.1.1.	A4 (1 page)	1 copy	0,10
3.1.2.	A4 (double-sided)	1 copy	0,10
3.1.3.	A3 (1 page)	1 copy	0,10
3.1.4.	A3 (double-sided)	1 copy	0,10
3.2.	<i>Colour copies:</i>		
3.2.1.	A4 (1 page)	1 copy	0,10
3.2.2.	A4 (double-sided)	1 copy	0,20
3.2.3.	A3 (1 page)	1 copy	0,20
3.2.4.	A3 (double-sided)	1 copy	0,30
3.3.	<i>Document printing:</i>		
3.3.1.	A4 black and white	1 copy	0,10
3.3.2.	A4 colour text document	1 copy	0,40
3.3.3.	A4 image document	1 copy	0,90
3.3.4.	A3 black and white	1 copy	0,10
3.3.5.	A3 colour text document	1 copy	0,90
3.3.6.	A3 image document	1 copy	1,30
3.4.	<i>Document scanning:</i>		
3.4.1.	A4	1 copy	0,10
3.4.2.	A3	1 copy	0,10
4.	Self-service - scanning and uploading to digital media	-	free
5.	Publication design:		
5.1.	Business card	1 copy	2,00
5.2.	Other publications	1 page	5,00
6.	Document binding:		
6.1.	Spiral binding A4	1–20 pages	0,30
6.2.	Spiral binding A4	21–50 pages	0,50
6.3.	Spiral binding A4	51–75 pages	0,70
6.4.	Spiral binding A4	76–100 pages	1,00
7.	Document lamination:		

7.1.	65 x 95 mm	1 page	0,20
7.2.	80 x 111 mm	1 page	0,30
7.3.	A5	1 page	0,60
7.4.	A4	1 page	0,80
7.5.	A3	1 page	1,00
8.	Recording information on digital media:		
8.1	CD (library's disc)	1 copy	0,50
8.2.	CD, USB (client's)	1 copy	0,20
9.	3D printing services:		
9.1.	for printing with a 0,4 mm layer	1g of printing material	0,20
9.2.	for printing with a 0,25 mm layer	1g of printing material	0,30
10.	Scanning and image conversion of photographic negatives in digital JPG or TIF/BMP	1 copy (negative frame)	0,10
11.	Photo printing:		
11.1.	A6 (10 x15)	1 copy	0,30
11.2.	A4 (20 x 30)	1 copy	0,80
11.3.	A3 (30 x 40)	1 copy	2,00
12.	Creation and editing of a bibliographic list or index (more than 20 entries) according to an individual request	1 copy	0,20
13.	Transfer of documents from other libraries via interlibrary loan and international interlibrary loan	In accordance with the rates of the Lithuanian Post (paid by the user)	
14.	Individual lessons for one person	1 hour	2,50
15.	Rental of long-term and short-term assets:		
15.1.	Hall rental (4th floor)	1 hour	6,00
15.2.	Hall rental with technical equipment	1 hour	7,00
15.3.	Room 303 rental (3rd floor)	1 hour	7,00
15.4.	Room 303 rental with technical equipment	1 hour	8,00
15.5.	Computer classroom rental	1 hour	10,0
15.6.	Interactive educational space rental	1 hour	10,0
15.7.	Multimedia and audio equipment rental	1 hour/ 1 day	According to the signed rental agreement
16.	Distribution of publications and souvenirs representing the activities of the library and the district*	Cost of goods sold + administration costs	
17.	Organisation of events:		
17.1	Guide and tour guide services	1 hour	10,00
17.2.	Organisation of events in line with the objectives and functions of the institution, on a theme requested by the client	1 hour	30,00

17.3.	Movie screening	1 person	Movie distributor's rate
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** The price of publications, souvenirs, multimedia and sound equipment rental shall be approved by the Director of Šilalė District Municipality Public Library.*
